



CREEKVIEW HIGH SCHOOL
STYLE GUIDE

CREEKVIEW HIGH SCHOOL SCHOOL STYLE GUIDE

OUR HISTORY

Creekview High School was built on the former Crumley farm in northwest Carrollton. The school opened in August 1998 with ninth and tenth-grade students. The school added a grade each year with the first senior class graduating in 2001.

STORIES. EXPERIENCES. RELATIONSHIPS.

COMMUNICATION SERVICES

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**COMMUNICATIONS AND BOARD OF TRUSTEES
SECRETARY**

Trudy Kelley 972.968.6105

The information contained in this style guide has been compiled as a resource for all staff members and vendors to ensure that each element is reproduced correctly. For help with district logos or mascots please contact:

Amy Johnson

johnsonamy@cfbisd.edu

972.968.6164

OUR LOGO

A logo is a graphic mark or emblem used to aid and promote instant public recognition. It's our most valuable communications asset. This guide is designed to aid in the appropriate use and application of the **Creekview High School** logo.

Our logo is a visual representation of our brand. A brand is the way a company, organization, or individual is perceived by those who experience it. More than simply a name, term, design, or symbol, a brand is the recognizable feeling a product or business evokes. It also functions as a reminder of the culture we strive to build and maintain as we pursue our mission. In other words, the logo goes hand-in-hand with our district brand, so proper use is crucial.

When used, the district logo should appear as shown below*.

PRIMARY LOGO



CREEKVIEW HIGH SCHOOL

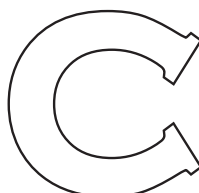
-OR-



(Without school name)

School name spelled out in all caps
Font: Century Gothic Regular
Type minimum: 6pt

ACCEPTABLE LOGO VARIATIONS



OUR LOGO

LOGO GUIDELINES



.25" safe zone all the way around

School name must be centered under logo with equal space between the bottom of logo and the bottom of the safe zone.



The minimum size of the logo is 1.0 inch in width and cannot include the district name.

LOGO HORIZONTAL VARIATIONS



FONT: CENTURY GOTHIC REGULAR
TYPE: ALL CAPS
CARROLLTON_FARMERS BRANCH ISD 15 PT. TYPE TRACKING

In this variation the school name must not extend above the logo.



FONT: CENTURY GOTHIC REGULAR
TYPE: ALL CAPS
LEADING 33.46pt

OUR LOGO

LOGO INTEGRITY

Maintaining logo integrity is vital to our brand. Please notify Communication Services if you find a logo that is out of compliance.

Ensure vendors follow this style guide and all printed logos meet compliance.

EXAMPLES OF LOGO MISUSE:

DON'T STRETCH, CONDENSE OR
CHANGE THE DIMENSIONS.



DON'T SKEW OR BEND.



DON'T ALTER THE PLACEMENT
OR SCALE OF ELEMENTS.



DON'T ROTATE.



DON'T ADD COLORS TO
INDIVIDUAL ELEMENTS.



DON'T CHANGE THE COLORS.



DON'T ALTER OR REPLACE THE
TYPEFACES OF THE IDENTITY.



Creeview High School

DON'T ADD EXTRA ELEMENTS.



DON'T USE DROP SHADOWS,
STROKES OR OTHER VISUAL
EFFECTS.



STYLE GUIDE

COLOR PALLETE

Our style guide exists to help us all consistently communicate our culture, our values, and our message. All school departments must follow the guidelines as described here.

The school style guidelines apply to all internal and external communications including: Advertising, Apparel, Banners, Brochures, Fliers/posters, Invitations, Newsletters, Presentations, Reports, Signage and Stationery.

Color Palette

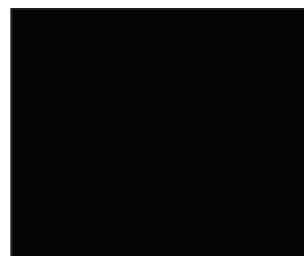
Our colors are one of our most distinctive visual identity traits. It's important to understand what is provided and what each type is used for. Understanding color will ensure the best final product.



PANTONE®

1795 C

CMYK: 0, 96, 82, 1
RGB: 210, 39, 48
HEX: #CC2027



PANTONE®

PROCESS BLACK

CMYK: 60, 40, 40, 100
RGB: 0, 0, 0
HEX: #000000

STYLE GUIDE

TYPEFACE

Our official font in the CFBISD logotype and wordmark is **Century Gothic**. Century Gothic is a trademark of The Monotype Corporation. Century Gothic is a TrueType font that is provided free with the Microsoft Office Value Pack.

A close and acceptable Google font is Muli and can be downloaded from fonts.google.com.

Century Gothic, Montserrat, Open Sans and Muli are the suggested typefaces to be used for the development of any communication initiative. Other project specific typefaces may be used by Communication Services on a case-by-case basis.

Muli is the only typeface assigned for use on the web. It is the default font on our website template and should never be changed without prior, written approval from the District Webmaster.



CREEKVIEW HIGH SCHOOL

CREEKVIEW HIGH SCHOOL must be in Century Gothic Regular in all caps. The minimum font size is 6pt.



CREEKVIEW HIGH SCHOOL
CARROLLTON-FARMER BRANCH ISD

Exceptions to spelling the school name out in all caps will be considered for special circumstances. Please contact Communication Services for approval.

STYLE GUIDE

NOMENCLATURE

The consistent use of the **Creekview** brand plays a critical part in the schools identity. By using the official name in the proper format builds greater recognition.

Correct Formal: Creekview High School

CORRECT usage:

- + Creekview
- + Creekview HS
- + Creekview High School

INCORRECT usage:

- X Creek View
- X Creek-view

EMAIL SIGNATURE

Employees will create their own email signature in Microsoft Outlook using the following guidelines:

EXAMPLE:

NAME

[CENTURY GOTHIC BOLD ALL CAPS 12pt.]

Title

[CENTURY GOTHIC REGULAR 10pt.]

Department

[CENTURY GOTHIC REGULAR 10pt.]



Creekview High School

CARROLLTON-FARMERS BRANCH ISD

[LOGO 300px X 56px -

do not stretch or resize]

Office Phone:

[CENTURY GOTHIC REGULAR 10pt.]

Website:

[CENTURY GOTHIC REGULAR 10pt.]

Twitter:

[CENTURY GOTHIC REGULAR 10pt.]

Location

[CENTURY GOTHIC REGULAR 10pt.]

Address

[CENTURY GOTHIC REGULAR 10pt.]

font color: black

John Doe

Teacher

Mathmatics



Creekview High School

CARROLLTON-FARMERS BRANCH ISD

Office Phone: 888.888.8888

Website: (school website)

Twitter: (@school twitter)

Creekview High School

3201 Old Denton Road, Carrollton, TX 75007

STYLE GUIDE

OTHER INQUIRES

All CFBISD campuses will follow the District style guidelines. For all other inquires, listed below, please refer to the CFBISD District Style Guide located on cfbisd.edu under the Communication Services department page or contact CFBISD Communication Services.

- **Business Cards**
- **Letterhead**
- **Presentations**
- **Editorial Guide**
 - **Academic Degrees**
 - **Acronyms**
 - **Ages**
 - **Ampersands**
 - **Bullets**
 - **Classes and Courses**
 - **Commas**
 - **Dates**
 - **Grade Levels**
 - **Numbers**
 - **Prekindergarten**
 - **Superintendent**
 - **Telephone**
 - **Titles**
 - **Time of Day**